



Steering Committee (SC) *Meeting Minutes*

Meeting: June 14, 2018

Meeting called to order- 12:04pm | Adjourned- 12:45pm

Present: Lawrence Phillips (Atlanta), Adline Ghazi (Baltimore), Michael Lewis (Central Lab), Ranee Chatterjee (Duke), Neda Rasouli (Colorado), Richard Pratley (Florida), Erin LeBlanc (Kaiser), Anne Peters (LA), Irwin Brodsky (Maine), Pauline Liao (Lenox Hill), Cyrus Desouza (Nebraska), Lisa Neff (Northwestern), Daniel Hsia (Pennington), Karen Johnson (Tennessee), Philip Raskin (UT Southwestern), Patty Sheehan (CC), Anastassios Pittas (CC), Saul Malozowski (NIDDK), Myrlene Staten (NIDDK), Ellen Vickery (CC), Paul Fuss (CC).

Reviewed End of D2d Study Timeline

- Taso went over the reports.
- Taso reviewed the timeline as it relates to site staff and participants.
- Per the manual of procedures, all scheduled visits should occur no later than 9/16/18. However, the CC recognizes that a few end-of-study visits may occur after that date.
- Since we anticipate that some participants will require a confirmatory visit, there is a deadline of 11/16/18 for all participant visits to be completed.
- All data entry should be completed by 12/16/18. New data (e.g. SAEs, AEs, diabetes diagnoses, cancer events) will not be accepted after this date. Once the data are clean and locked (~February 2019), we can notify participants of their assignment.

Action: The CC will set up a mail merge to reduce the workload on sites when sending results/letters to participants as we recognize staff changes may pose a challenge.

D2d Announcements/Updates

- The notice of award has not been received yet but should have it next week. Olivia Lovegreen will work with sites' research administrators to set up subawards and answer any budget related questions/ concerns.
- ADA social: If you are attending the ADA, we have made dinner reservations for Friday 6/22/18 at 7:00pm EST. If you have any questions or will be joining please email d2d@tuftsmedicalcenter.org to confirm.
- Lisa Ceglia submitted an R-21 ancillary study application on *VDR and RXRA gene polymorphisms and glycemic outcomes in pre-diabetes*.
- *Publications:*
 - The baseline paper by LeBlanc et al was accepted and will be in the August issue of Diabetes Care and the poster will be presented at the ADA next week.



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- We will not accept the offer by Diabetes Care to submit the recruitment paper by Aroda et al as an on-line observation. The paper will be submitted to Diabetes Research and Clinical Practice.
- The Pennington site held its SEP event last week and was able to get an inactive participant back in and had many participants who signed up for the registry. This provides another opportunity for other sites that have participants that haven't signed up for the registry online or at their last visit.

Future Publications and Ancillary Studies

- Reviewed some ideas proposed by PIs.
- Richard Pratley discussed the importance of getting ahead with grant submissions and funding ideas so that the group is ready to move forward once results are available.
- Pratley suggested updating the current data variable table on the D2d web portal with dates of when the variable will be available so that investigators can plan accordingly.

Action: The CC will combine all proposals/ ideas into a single document and review at the next PPS meeting. The list will then be circulated to the Steering Committee and those interested in forming a preliminary WG to improve on the idea and submit a PPS or ASES proposal should contact the proposal's leader.