



Steering Committee (SC) Meeting Minutes

Meeting: December 14, 2017

Meeting called to order- 12:05pm | Adjourned- 12:50pm

Present: Lawrence Phillips (Atlanta), Adline Ghazi (MedStar- Baltimore), John Foreyt (Baylor) Sangeeta Kashyap (Cleveland), Chelsea Baker (Colorado), Raneer Chatterjee (Duke), Richard Pratley (Florida), Chhavi Chadha (HealthPartners), Erin LeBlanc (Kaiser), Anne Peters (LA), Irwin Brodsky (Maine), Jean Park (MedStar), Cyrus Desouza (Nebraska), Daniel Hsia (Pennington), Lisa Neff (Northwestern), Sun Kim (Stanford), Karen Johnson (Tennessee), Bess Dawson-Hughes (Tufts), Philip Raskin (UT Southwestern), Patty Sheehan (CC), Anastassios Pittas (CC), Saul Malozowski (NIDDK) Ellen Vickery (CC), Paul Fuss (CC)

Committee Updates

- RRS: The committee discussed how to maintain excitement in D2d among both staff and participants. Irwin summarized the 3 themes for retention challenges which will be featured in this month's site newsletter and sent out on Friday 12/15. Chhavi emphasized that PIs should take advantage of the D2d holiday cards that were sent to all sites and write a personalized message targeted towards inactive participants.
- PPS: All data requests for papers **should be emailed to the Coordinating Center first**, not Jason. All planned analyses must be approved by PPS and the writing group should plan what data are needed to conduct the approved analyses prior to requesting the data analyses. Please email the Coordinating Center at d2d@tuftsmedicalcenter.org if you have any questions.

End of Study EOS MOP

- The End of Study MOP (section 20) and modified letters are available on the D2d web portal. It is **important for all PIs to review these procedures and processes.**
- **Timeline:** The study is projected to reach 508 diabetes events around June 2018. The CC will inform all sites ~2 months prior to reaching 508 events to start the end of study procedures. The participant's next scheduled visit will serve as the end of study visit.
- All sites will have 5 months from the end of study announcement to bring back all participants.
- ***The future of the study will depend on the result, which depends on retention and adherence to study pills.*** If the result is positive, a follow-up study could be designed with participants continuing vitamin D long-term (D2dOS).
- Need to establish good scientific aims for D2dOS. The grant discussed previously, (bringing screen fails who did not qualify due to meeting only 1/3 criteria) may become one of the aims of D2dOS. We will review progress with NIDDK in early 2018.

Cancer Outcome Follow up

- NCI provided suggestions and strongly encouraged us to collect family history of Cancer. A questionnaire was developed and is available on the portal in MOP section 13. This must be submitted to the IRB.
- Sites should also be collecting regular use of aspirin (every day or every other day) and now adding this to EDC.

Reports Reviewed.