

SC Minutes from 7.14.16

Meeting Called to Order- 12:08pm | Adjourned- 12:52pm

Present: Daniel Hsia (Pennington), Irwin Brodsky (Maine), Raneer Chatterjee (Duke), Cyrus Desouza (Nebraska), Karen Johnson (Tennessee), Emilia Liao (New York), Erin LeBlanc (Kaiser), Saul Malozowski (NIDDK), Lisa Neff (Northwestern), Anastassios Pittas (CC), Richard Pratley (Florida), Patty Sheehan (CC), Myrlene Staten (NIDDK).

Protocol Fidelity - Use of metformin

- At study entry and after every visit, site staff should communicate with participant's PCP to emphasize that – per protocol - metformin (and other diabetes medications) should not be used for prevention of diabetes in D2d participants. CC will be adding updated letter templates on the portal.
- If diabetes is diagnosed outside of D2d, *the site PI should communicate with participant's PCP to assess the intent of the PCP to start metformin. If the intent is to start metformin regardless of the D2d results, the case should be adjudicated and no labs should be done.*
- A FAQ document will be developed and shared/reviewed with site staff and PIs.

Retention/ Missed Visits

- **Maine:** Coordinators spend considerable time with participants during every visit to build maintain relationship and stay in touch consistently to ensure that participants don't miss visits.
- **Northwestern and Kaiser:** invest early with their pre-SCR list and rejects any "red flags" that they may encounter with potential participants.
- Coordinators accommodate to participant's schedule and offer to do visits at a participant's location instead of them coming in for visits if necessary.

Study Pill Adherence

- **Kaiser:** Site goes through a pre-recruitment stage based on medical records to assess future noncompliance. For example, missed doctor's visits or trouble taking pills. Coordinators emphasize requirements of taking study pills during the consent process and send reminders (emails, phone calls, texts) to participants before their scheduled visit.

Annual Meeting:

- Attendees should register by August 12th
- PIs should plan to arrive earlier for writing group session which will start at 4:00pm on Sunday 9/25/16

Reviewed Reports.