Tracking Chart

RAPID RESULTS concept = finish and put things away ** **No Groundhog Days** **

"The great part about what I do is that there's a scoreboard. At the end of every week, you know how you did. You know how well you prepared. You know whether you executed your game plan. There's a tangible score." TB12

"Hard work does not guarantee success but it improves chances." B.J. Gupta

D2dt Meeting Agenda for **_02/14/2017_** [save in binder] Non-CTRC person is DRI for weekly agenda

Active participants / Active Issues / Recurrent tasks / Decisions to make

- ☐ Print last, current **&** next week's calendar [color] ☐ Review at mtg.
- ☐ Bring birthday, holiday cards, M06 binders for AGP [no cards], prescriptions to sign
- ☐ Print & review overdue visits sent by CC ☐ Clear queries [weekly] ☐ Review at mtg.
- ☐ Review all active participant binders [i.e. **AE, SAE**] from last wk. ☐ Review at mtg.
- ☐

Retention / update of activities / next steps [Tue 12:30 PM]

- ☐ Review of participants with low adherence: progress and action
- ☐

Discussion / Action / DRI / By When?

- 020444: reschedule appointment, cancelled per participant (target: 2/10/2017)

		Issue						
Rave ID	Name	Retention	Pill Adherence	Metformin	Vit D	Other	Next Visit	Comments
20017	[redacted]	x				Missed M36	--	Note sent 1/23/2017_Taso Call
20066	[redacted]		x			remembering pill bottle/looking for new studies	4/18/2017	
20069	[redacted]		x			remembering pill bottle	4/24/2017	
20081	[redacted]	x				remembering pill bottle/looking for new studies	07/11/2017	
20134	[redacted]					remembering pill bottle, fasting	3/2/2017	
20147	[redacted]	x	x			remembering to fast	6/9/2017	
20196	[redacted]	x	x			4/4/2017: contact to schedule M24	--	
20201	[redacted]		x			lost pill bottle	2/10/2017	
20229	[redacted]	x				scheduling	5/24/2017	
20380	[redacted]	x				d/c's study pills	4/10/2017	
20387	[redacted]	x				Scheduling	2/10/2017	
20440	[redacted]		x			Adhere. 63.2%*	8/16/2017	
20501	[redacted]	x				Moved to NC-call to sched- May back in MA	--	Kim left msg