

Steering Committee 12/11/14 Minutes

Meeting called to order- 12:04pm / Adjourned - 12:18pm

Present: Vanita Aroda, Ranee Chatterjee, Karen Johnson, Sangeeta Kashyap, Sun Kim, Emilia Liao, Erin LeBlanc, Michael Lewis, Patrick O'Neil, Lawrence Phillips, Anne Peters, Anastassios Pittas, Richard Pratley, Patty Sheehan, Myrlene Staten.

DSMB Meeting

- Meeting went well- should continue to keep enrollment up and keep up consistent pace for recruitment.
- Next DSMB meeting will be held in 6 months.
- Recruitment Progress Reports have switched from monthly to quarterly reporting.

Recruitment

- 713 randomized (total randomized)
- 25 randomized for December so far.
- 19 BAS samples were shipped this past week. This was the most samples we've had compared to prior weeks.
- SCR-BAS ratio was 3.4 and BAS-Randomization ratio was 1.7- We're working on ways to increase efficiency and decrease ratio by looking at point of care, A1C, and spilt sample analysis.

Shipping dates for December

- For the weeks of December 22nd and December 29th, sites should only ship on the following dates:
 - Monday December 22nd
 - Monday December 29th
- Action: (All sites) should refrain from scheduling visits on the Tuesdays of those weeks (December 23rd and 30th).